

ACESF

Scholarship



Application Package

The application and all necessary documentation must be completed, signed and submitted to the [Alabama Correctional Employee Support Fund, P.O. Box 2469, Montgomery, Alabama 36102-2469](mailto:acesf@alabamagov.com).

Applications must be postmarked by March 1st, 2025. Applications lacking signatures or requested information or documentation will not be considered.

Non-Discrimination: The Alabama Correctional Employee Support Fund does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status or any other status protected under local, state or federal law, in any of its activities or operations.

Scholarship Awards: Previous award recipients: \$500; Undergraduates: \$1,000; and Graduate Students: \$1,500

Farquhar Memorial Scholarship: \$2,500 The Charles and Doris Farquhar Memorial Scholarship will be awarded to a most deserving individual, selected from among the qualified applicants for the given calendar year.

ADOC Fallen Officer Memorial Scholarship: \$1,500. To be awarded annually. Preference given to ADOC employees pursuing studies in Criminal Justice.

The number of scholarships awarded annually by the ACESF depends upon funding. Applicants are restricted to receiving one (1) scholarship award per year. **Scholarship funds will be transmitted directly to the educational institution for credit to the student's account.**

The following items must be sent to ACESF in addition to the completed Scholarship Application Form (P.O. Box 2469, Montgomery, Alabama 36102-2469):

- ⇒ **Official Transcript** "Official" transcripts may be sent to ACESF by you, your academic institution, or a credentials-issuing service such as Parchment. Transcript(s) sent by the applicant must be in a sealed envelope with a school official's signature or seal across the closure. "Official" transcripts generally have a raised seal, are printed on security paper or bear a "wet" signature of a school official. "Official" transcripts are NOT photocopies, screen prints from a website, or a summary of classes "in progress". **Current collegiate Freshmen** must submit both high school and first quarter/semester transcripts.
- ⇒ **Test Scores** Are required for High School Seniors and college Freshmen. If the applicant was not required to take the ACT or SAT for their college of choice, please denote such in the comments box.
- ⇒ **Recommendation Letters** Two recommendation letters are required. One must be from a teacher or supervisor written within the last 12 calendar months. A parent's recommendation is not acceptable. College acceptance letter or receipt of other honors will not be considered as a letter of recommendation.
- ⇒ **Essay** The essay should describe your personal career goals and how this scholarship would assist. Must be original content. May be audited by ChatGPT.

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Applicant Name: _____ ADOC Employee Yes No

Applicants for scholarship funding from ACESF must be an ADOC employee (Current full-time or retired employee who draws or has drawn their salary directly from the Alabama Department of Corrections) or their spouse, children, grandchildren or legal ward. ADOC employee's siblings are not eligible.

Previous recipient of an ACESF Scholarship Award? Yes—Please provide year _____ No

Undergraduate studies Graduate studies *Note: Current employees seeking graduate level scholarships must have been employed with ADOC for a minimum of three (3) years, as of the application deadline (March 1st).*

Name of Relative Employed w/ ADOC: (if not self) _____

Relationship to Applicant: _____

Documentation to verify relationship may be requested.

Facility or Division of ADOC Employment: _____

If applicant is a current ADOC employee, provide date of hire: _____

Applicant's Home Address: _____

E-mail address: _____

Telephone Number: _____ Social Security Number (last 4 digits) _____

High School Attended: _____ Date of Graduation _____

Cumulative GPA _____ (College GPA for enrolled students) *Minimum GPA requirement of 2.5*

I have or have not taken the ACT SAT If not taken please explain: _____

ACT Score _____ SAT Score _____

Class Ranking: (if available): ___ out of ___

College you plan to attend, or where currently enrolled: _____

Intended major or planned field of study: _____

Note: Collegiate applicants must be enrolled as a full time student in accredited two or four year college or university, or an accredited graduate program. Current active ADOC employee may be enrolled part-time.

Recommendation Letters: Two must be provided and mailed with application. List names below:

Letter #1 Name: _____ Phone Number: _____

Letter #2 Name: _____ Phone Number: _____

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Personal Essay - Your essay must be provided and mailed with the application. Maximum of 1000 words that describes your personal career goals and what this scholarship would mean to the completion of your undergraduate/graduate education.

Please list any employment or extracurricular school, church, community, civic or volunteer activities that you desire to be taken into consideration with your application.

By signing below, we acknowledge that we have each read the entire application package and do hereby certify that we understand the contents of the application package. Also, by signing below, we each certify that the information provided in the application and each of the attachments submitted with the application are true and correct. If any of the information provided in the application or any of the attachments is found not to be true and correct, the applicant will be immediately disqualified and, if any scholarship has been awarded, such scholarship shall be rescinded.

Signature of Applicant

Date: _____

Signature of Parent/Guardian (required for non-employee applicants)

Date: _____

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